

Studio Policies for Guitar Lessons at Orchestra Hall

Scheduling

Each term consists of a guaranteed twelve (12) hours of individual instruction over a four-month period. I follow the FWISD calendar, observing all the same holidays with the exception teacher in-service days.

During the school year, regular lessons can be scheduled Monday – Thursday.

Regular weekly or semi-weekly lesson times are scheduled in August, December and April.

Students with the greatest seniority in the studio receive first choice of lesson times. However, *students who elect not to take summer lessons lose their seniority.*

I *will* schedule lessons on the weekend (Fri, Sat. Sun.) However, I only offer single-lesson and four-lesson scheduling and tuition rates on those days.

Fall Term (Sept-December)

Spring Term (January-April)

Summer Term (May- August)

Important note about Summer Term

Summer term begins on May 1st. By the end of the school year students will have completed four to six hours of the term. For June thru August, I will publish 15 to 25 dates on which I will teach. Students are then responsible for scheduling the rest of their lessons on those dates.

Students who do not register for summer term will not perform in the spring recital.

Tuition

Tuition for each term is **\$692**, paid in four installments of **\$173**. Tuition is due at the first lesson of each calendar month. A signed contract is required for this option.

A discount is available to students who pay tuition in full at the beginning of the term. In this case, tuition is **\$625**. For students who choose this option, tuition is due at the first lesson of the term.

For students who do not wish to commit to a full term, I offer *four-lesson* packages for **\$250** (full hour) or **\$125** (half-hour).

-Starting September 2008 there will be a \$10 per week fee for late tuition payments.

Supplies

-Guitar

Students are expected to have their own instrument. I do not teach electric guitar lessons. However, students may use a steel-string acoustic guitar for **one** term, after which they are expected to purchase a classical/nylon-string guitar. For beginning students who wish to take some lessons before they commit to purchasing an instrument I own a few guitars that I rent for \$10/month.

- Footstool

- Electronic metronome and tuner

- Notebook of "single-stave" music paper

- Small pocket-sized notebook to keep track of assignment

- Printed materials such as instructional books and music will be determined according to the needs of each student

Make-up Lessons

Once a time slot is agreed to, it is the student's responsibility to make it to the lesson. In some cases, I can accommodate temporary schedule adjustments. However, this is at my discretion and depends on my schedule. A maximum of two hours per term will be "made up". In cases of extended illness or injury, I will make up more lessons. I offer no make-up lessons to students on *four-lesson* packages.

Contract

Registering for and scheduling lessons for one of the three term schedules implies a four-month commitment by the student. Once the term has begun, it is difficult and inconvenient to change the schedule. Therefore, students who register for term-based tuition and elect to pay in monthly installments must agree to pay the balance of their tuition if they elect to stop lessons, for any reason, before the end of the scheduled term. Reasons include, but are not limited to, unforeseen scheduling conflicts due to other extracurricular activities such as athletics, scouts, or after-school activities.

Once you have read and understood the studio policies please fill out the form below and return it to:

Guitar Lessons at Orchestra Hall
Instruction by Mitch Weverka
4401 Trail Lake Dr.
Fort Worth, TX 76109

This form along with tuition is due at the first lesson of the term.

Student Name _____

Parent Name(s) _____

Address _____

Telephone _____

(Mobile) _____

Email 1. _____

Email 2. _____

I have read and understood the policies for guitar lessons with Mitch Weverka. With the following signature, I agree to these terms.

Signature _____

Date _____